

## Town of Pittsford SELECT BOARD MEETING – November 20, 2024 – DRAFT

MEMBERS PRESENT: Thomas Hooker, Mark Winslow and Dan Adams. ABSENT: Alicia Malay and David Mills. OTHERS PRESENT: Davd Soulia, Chief Mike Warfle, Chad Eugair, Steven Rosato, Ann Reed – Assistant to the Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Selectman Hooker.

Selectman Hooker stated that there was no need to add an additional Executive Session.

Selectman Hooker stated that there was a need to amend the agenda to add the New Water Meter Purchases. Motion by M. Winslow and seconded by D. Adams to adopt the agenda as amended. Motion passed unanimously 3– 0.

### **MINUTES:**

The November 6, 2024 budget meeting minutes were signed no corrections.

### **TOWN MANAGER REPORT:**

Assistant to the Town Manager Ann Reed reported the following on behalf of Town Manager Atherton:

- Working on obtaining quotes to upgrade the internet service at the Town Office. First Light has submitted a quote and waiting for a quote from Fidium. There have been connectivity issues at the Town Office for a while.
- Attended the Chittenden Reservoir Emergency Action Plan meeting on November 13, 2024. A siren test was conducted on November 12, 2024 by Green Mountain Power. The call that was initiated by GMP showed up on many of the phones as SPAM. This was addressed and corrected.
- Attended the NH and VT Cybersecurity Summit in Woodstock with Ann Reed on November 7, 2024. Sessions discussed cyber vulnerabilities of water and wastewater systems, how hackers hack and private/public partnerships.
- The Plains Road Sewer Project updates are included on the website.
- The delinquent tax collections are progressing. The starting amount was \$1.5 million not collected and the last amount collected was \$1.3 million. The 6% penalty will be added at 8:00 AM on Monday December 2, 2024.
- Ms. Reed read the VLCT verbiage regarding the Special Appropriations that have been discussed at previous meetings. Petitions are due on January 15, 2025 and the requests must be listed individually on the warning for Town Meeting. D. Adams inquired if the requests were annual, which Ms. Reed explained that last year all required to petition and there is a 3-5 year rolling petition. The 5 year petitions are for the special appropriations that are a requirement, such as Regional Ambulance Service and the Marble Valley Regional Transit dba “The Bus”.
- Bridge 108 update includes traffic control will be present during work hours Monday through Friday allowing for intermittent one-way alternating travel on Route 7; steel beams

are all installed; framework will begin for the new bridge deck; backfilling around abutment #1; pouring of the concrete bridge deck (weather permitting, and if weather allows for this, there will be a 10 day curing process which includes 24/7 running of heat pumps under the covered poured deck).

#### **SELECTBOARD MEMBER REMARKS:**

M. Winslow inquired if the other members received an email from the Rutland Regional Planning Commission to attend a Climate Meeting. This topic will be discussed at a future meeting.

#### **PUBLIC COMMENT:**

Steven Rosato, a resident of Whipple Hollow Road was present to discuss the paving along the road. Mr. Rosato explained that the road is 4-5" higher than his driveway. There was discussion as to how high the pavement becomes prior to any reclaiming. Chad Eugair explained that material was added to Mr. Rosato's driveway. Mr. Rosato explained that there is approximately 1' of pavement now and showed pictures of history of road buildup damages and run-off. Mr. Rosato explained that he has replaced 2 foundations and recommends notifying residents of upcoming pavement projects.

#### **OLD BUSINESS**

None presented at this time.

#### **NEW BUSINESS**

##### **F600 Highway Truck Quotes:**

Highway Foreman Chad Eugair was present to discuss the purchase of a Ford F600 truck for the Highway Department. M. Winslow inquired the order date. Mr. Eugair explained that there is a 1 year build on these trucks, however, Formula Ford has a 2024 cab/chassis in stock that was built for a town that needed to cancel the order. There was discussion of purchasing a 2024 truck vs a 2025. Motion by M. Winslow and seconded by D. Adams to purchase the 2024 truck from Formula Ford in the quote amount of \$67,359. Motion passed unanimously 3 – 0. The quote from Viking will be discussed at the next meeting.

##### **Water Meter Purchase Discussion**

The current water meters have been installed for 13 years, however, have a 10 year life span. There is a 20 year warranty on the proposed meters and can be read from the Municipal Office, which will eliminate the hand held equipment. There is also a new master meter needed for the reservoir. Ms. Reed explained that the quote received includes the special piping, master meter, 20 new meters and the cell workings. There is adequate funding available in the Capital Fund. Motion by M. Winslow and seconded by D. Adams to purchase 20 meters and required accessories for \$14,657.80. Motion passed unanimously 3 – 0.

**Act on Orders \$2,031,474.60; Payroll \$14,349.41:**

The orders were signed with no discussion.

Motion by M. Winslow and seconded by T. Hooker to approve the orders as presented. Motion passed unanimously 3 – 0.

Motion by M. Winslow and seconded by T. Hooker to enter into Executive Session at 6:58 PM. Motion passed unanimously 3 – 0.

**EXECUTIVE SESSION**

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting. 1 V.S.A. § 313(a)(3) to include the Assistant to the Town Manager, Chief Warfle, and David Soulia.

The Select Board exited Executive Session at 7:42 PM with no action taken.

Motion by M. Winslow and seconded by D. Adams to adjourn at 7:42 PM. Motion passed unanimously 3 – 0.

The next regular Select Board meeting will be held on December 4, 2024.

Respectfully Submitted,

Kelly Giard  
Recording Secretary

\_\_\_\_\_ ABSENT \_\_\_\_\_  
Alicia Malay, Chair

\_\_\_\_\_ ABSENT \_\_\_\_\_  
David Mills, Vice Chair

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Thomas Hooker, Selectman

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Dan Adams, Selectman

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Mark Winslow, Selectman