

## Town of Pittsford SELECT BOARD MEETING – October 2, 2024 – DRAFT

MEMBERS PRESENT: Alicia Malay, David Mills, Mark Winslow, Thomas Hooker and Dan Adams.

OTHERS PRESENT: Joe Repetur, Chief Warfle, Ann Reed – Assistant to the Town Manager, David Atherton - Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there was no need to amend the agenda. Motion by D. Mills and seconded by T. Hooker to adopt the agenda as posted. Motion passed unanimously 5– 0.

### **MINUTES:**

The September 18, 2024 regular meeting minutes were signed with no corrections.

### **TOWN MANAGER REPORT:**

Town Manager Atherton reported the following:

- Attended the VLCT webinar “Legal Parameters of Municipal Budgeting, Spending and Borrowing”. The focus of the webinar was the statutory requirements for the budget vote process. More information will be coming on this topic.
- Attended the RRPC TAC meeting, which focused mostly on the transportation section of the Regional Plan. The plan is currently in the draft status.
- The Town Manager has been appointed to the State Transportation Board. The duties of this position include response to appeals, petitions, and specific activities pursuant to statutory authority.
- Bridge 108 updates include: traffic control will be present throughout most of this week’s working hours allowing for intermittent one-way alternating travel on Route 7 while existing deck slabs are removed; project updates include continued removal of the existing pier and abutment on the south side and concrete was poured for abutment #2; the construction activities include the work schedule of Saturday hours of 7 AM – 1 PM and Monday through Friday hours of 7 AM – 7 PM; complete demolition of the existing abutment on the south end of the existing bridge; begin construction for the new abutment #1; continue demolition of the old pier.
- Several members of the town staff recently attended the VLCT Town Fair.

### **SELECTBOARD MEMBER REMARKS:**

M. Winslow stated that he would be attending the next Planning Commission meeting, which is scheduled for October 24, 2024 to review the Enhanced Energy Plan portion that is being worked on following Brandon’s Plan. Town Manager Atherton stated that he would send the Energy Fact Sheet to Donna Wilson.

### **PUBLIC COMMENT:**

A representative from the Rutland Regional Planning Commission was present to discuss the next phase of the Regional Plan. A handout explaining each step was presented to the members of the Select Board for review. The members of the Rutland Regional Planning Commission will be attending various public events to discuss the new plan with the members of the community. Fliers will be available in the Town Office and the Library.

### **OLD BUSINESS**

None presented at this time.

**NEW BUSINESS**

**RNESU Structural Forecasting Information:**

A letter was received from the Superintendent of Schools explaining that Statistical Forecasting will be reaching out to gather information. The Superintendent will appear on the next agenda of the Select Board.

**Act on Orders \$108,593.97; Payroll \$14,843.20:**

The orders were signed with the following discussion:

D. Adams inquired the expense to Green Maple. Town Manager Atherton explained that this is an expense for the solar that is being credited from a solar array in Chester, VT.

The Select Board recessed at 6:43 PM to convene as the Liquor Board.

The Select Board reconvened at 6:44 PM.

Motion by M. Winslow and seconded by T. Hooker to enter into Executive Session at 6:45 PM.

Motion to include the Assistant to the Town Manager in Executive Session. Motion passed unanimously 5 - 0

**EXECUTIVE SESSION**

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting. 1 V.S.A. § 313(a)(3) to include the Town Manager, Police Chief and Assistant to the Town Manager.

Motion by M. Winslow and seconded by D. Mills to exit Executive Session at 8:00 PM with no action taken. Motion passed unanimously 5 – 0.

Motion by M. Winslow and seconded by D. Adams to adjourn at 8:00 PM. Motion passed unanimously 5 – 0.

The next Select Board meeting will be held on October 16, 2024.

Respectfully Submitted,

Kelly Giard  
Recording Secretary

\_\_\_\_\_  
Alicia Malay, Chair

\_\_\_\_\_  
David Mills, Vice Chair

\_\_\_\_\_  
Thomas Hooker, Selectman

\_\_\_\_\_  
Dan Adams, Selectman

\_\_\_\_\_  
Mark Winslow, Selectman