

Town of Pittsford SELECT BOARD MEETING – October 16, 2024 – DRAFT

MEMBERS PRESENT: David Mills, Mark Winslow, Thomas Hooker and Dan Adams. ABSENT: Alicia Malay OTHERS PRESENT: Joe Repetur, Donna Wilson, David Atherton - Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Vice Chair Mills.

Vice Chair Mills stated that there was a need to amend the agenda to remove the Executive Session. Motion by T. Hooker and seconded by M. Winslow to adopt the agenda as amended. Motion passed unanimously 4– 0.

MINUTES:

The October 2, 2024 regular meeting minutes and the October 2, 2024 Liquor Board meeting minutes were signed with no corrections.

TOWN MANAGER REPORT:

Town Manager Atherton reported the following:

- The external auditors have begun the annual audit. There was a pre-audit meeting on October 7, 2024 to discuss financial concerns that were made since the last audit. There will be an auditor on site the week of October 21, 2024. There was also discussion of the timeline and the importance of having the audit presented prior to the Town Meeting Day in March.
- Attended a Municipal Roundtable hosted by the Vermont Cannabis Council Board to discuss the new legislation on outdoor cannabis cultivation. The board was looking for input from municipalities on what they would like to see for local regulation. Zoning regulations can't push sites to be in certain areas.
- Attended the Rutland Regional Planning Commission quarterly town manager meeting. Discussion centered around the Regional Plan and growth was discussed. Pittsford expressed concern that growth on Route 3 and/or Route 7 would be beneficial.
- Silloway Networks will be making the necessary computer changes on October 29, 2024.
- The culvert replacement on Whipple Hollow Road is completed. R.A. Filskov did an outstanding job, was done earlier than anticipated and the hope is to work with them in the future.
- The sidewalk and Whipple Hollow Road paving is tentatively scheduled for the week of October 21, 2024. The sidewalk will be paved from Elm Street to the south side of Depot Hill Road and a 2,640' section of Whipple Hollow Road starting just south of the OMYA entrance.
- The Highway Department staff is assisting the library with preparing their parking lot for paving.
- Met with Shawn Hendee and Otter Creek Engineering to review the first draft plans to extend the municipal sewer line from Plains Road to the intersection of Route 7 and Kendall Hill Road. This is anticipation of any future funding programs and having a project "shovel ready".

- The Police statistics were in packets for review.
- The current budget status was in the packets for review
- Members of the Select Board received invitations to the Annual Fire Department Banquet.
- Chair Malay attended a recent OVUU Board meeting and sent information for the Select Board to review for the proposed Community Center
- Bridge 108 Project Update includes the work for sub-footing on abutment #1; removed forms on abutment #2. The anticipated work schedule beginning on October 14, 2024 is Saturday – 7:00 AM – 1:00PM; Monday through Friday 7:00 AM – 7:00 PM. Concrete pour for sub footing on Abatement #1; backfill on the north side.

SELECTBOARD MEMBER REMARKS

None presented at this time.

PUBLIC COMMENT:

Joe Repetur inquired about the graffiti on the underpass near OMYA and inquired who is responsible for the clean-up. Town Manager Atherton believes that this is a spur that comes off the main line. Town Manager Atherton will reach out to OMYA, as well as VT Rail.

OLD BUSINESS

None presented at this time.

NEW BUSINESS

RNESU Superintendent Sanchez:

This item was tabled to a future meeting.

RNESU Digital Grant Request:

This item was tabled to a future meeting.

Tri-Town TAP Grant Public Meeting 10.23.2024:

Town Manager Atherton invited anyone that is interested to attend the next Tri-Town TAP Grant Public Meeting. This meeting will be held in the Municipal Office, as well as Zoom.

Syndicate Road Discussion:

Vice Chair Mills recused himself from this discussion and left the room. Mark Winslow served as Chair for this discussion.

Town Manager Atherton recently received a call from Brandon to discuss the possibility of reclassifying the Syndicate Road due to an issue with trash along the roadway and the waterway. Brandon is proposing to gate the road. There was a letter in the packets for review. D. Adams inquired the condition of the bridge. Town Manager Atherton explained that the bridge condition was not the concern, however, the state required the clean up of the trash in the waterway. There is expected to be more discussion on this topic in the future.

Otter Creek Watershed Insect Control District Discussion:

Town Manager Atherton recently attended the meeting of the Otter Creek Watershed Insect Control District and this meeting ran 2 hours and 45 minutes with 1 member being repetitive and the committee was not productive and accomplished nothing at this meeting. Following discussion, the members of the Select Board agreed unanimously to draft a letter to the Brandon Select Board raising the concern of this 1 member, as this is their representative.

Sno-Mads Road Use Permission (VAST):

Motion by T. Hooker and seconded by M. Winslow to approve the request as presented.
Motion passed unanimously 4 – 0.

Schedule for FY 2026 Budget:

Town Manager Atherton reported that Ann Reed has been meeting with the Department Heads to obtain preliminary information for the upcoming budget process. The Select Board agreed to meet on Wednesdays October 30 and November 13 at 5:00 PM for budget purposes.

Act on Orders \$89,883.52; Payroll \$15,276.52:

The orders were signed with no discussion.

Motion by M. Winslow and seconded by T. Hooker to adjourn at 7:00 PM. Motion passed unanimously 4 – 0.

The next Select Board meeting will be held on October 30, 2024 for budget discussions and the next Regular Select Board meeting will be held on November 6, 2024.

Respectfully Submitted,

Kelly Giard
Recording Secretary

_____ ABSENT _____
Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

Dan Adams, Selectman

Mark Winslow, Selectman