

Town of Pittsford SELECT BOARD MEETING – September 18, 2024 – DRAFT

MEMBERS PRESENT: Alicia Malay, David Mills, Mark Winslow, Thomas Hooker and Dan Adams.

OTHERS PRESENT: Joe Repetur, Dean Silloway, David Atherton - Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there was no need to amend the agenda. Motion by D. Mills and seconded by D. Adams to adopt the agenda as posted. Motion passed unanimously 5– 0.

MINUTES:

The September 4, 2024 regular meeting minutes were signed with no corrections; and the September 4, 2024 Liquor Board minutes were signed with no corrections.

TOWN MANAGER REPORT:

Town Manager Atherton reported the following:

- The Highway Department has been working on the removal of the old sidewalk from Depot Hill to Elm Street and will be preparing the base material for the paving. Per the VTRANS 11-11 permit, the new asphalt sidewalk will be 5’ wide for the entire run. The Highway Department continues with mowing roadsides.
- The Whipple Hollow culvert replacement project has been pushed back due to a delay in the manufacturer sending the culvert baffles to the supplier. Once the culvert is built for the contractor, R A Filskov will be doing the installation work.
- Chad Eugair and the Town Manager attended the VLCT webinar “Summary of Risk Management for Highway Supervisors”. This focused mostly on VOSHA regulations for highway garage safety.
- The Town Manager attended a Public Safety Meeting by the Vermont Town Hall at the Fire Academy on September 12, 2024. This was hosted by The Vermont Public Safety Communications Task Force. The topic centered around communications and dispatch for first responders and what folks would like to see for a reliable statewide system.
- Bridge 108 update includes that traffic control will be present throughout most of the week work hours allowing intermittent one-way alternating traffic on Route 7 while the existing deck slabs are removed; continued demolition of the concrete beams on the southern end of the existing bridge; poured concrete footing for abutment #2 on the north side of the bridge;
- The Recreation Department activities report was distributed for review.

M. Winslow inquired the portion of sidewalk in the area of the Maseroni property on Route 7 south. Town Manager Atherton explained that the Maseroni’s have agreed to have this portion constructed and Chad Eugair has had the Highway Department staff working on the construction.

Chair Malay explained that the next Senior Luncheon would also have the opportunity for participants to receive their vaccines.

Town Manager Atherton explained that the Swim Area will be closing soon for the winter.

SELECTBOARD MEMBER REMARKS:

T. Hooker inquired the status of the Plains Road sewer project. Town Manager Atherton stated that there has been a delay with the supplies being obtained by Markowski Excavating at a previous job. There is a possibility that the project could be done in October, however, the contract is valid until June 2025.

PUBLIC COMMENT:

Joe Repetur inquired about the 9-1-1 county dispatch centers. T. Hooker explained that they were shut down about 7 or 8 years ago.

Mr. Repetur inquired the Soccer Club. Town Manager Atherton explained that there were various schools involved and some age groups play in Pittsford and some play in Brandon.

OLD BUSINESS

None presented at this time.

NEW BUSINESS

Silloway Networks Quote:

Town Manager Atherton explained that with the closure of Vermont Digital, there is no computer technology service available. Dean Silloway from Silloway Networks submitted a proposal to be the computer technology service for the town. Mr. Silloway was present to discuss the proposal that was submitted. Mr. Silloway explained that the proposal was designed around the state survey recommendations. Mr. Silloway explained the various portions of the proposal and answered questions that were raised from the members of the Select Board. D. Mills inquired the differences between the 1-year contract and the 3-year contract, which equates to a savings to the town of \$30 per device. The monthly cost of the 3-year contract is \$2412, plus the one time set up of \$5129. D. Adams inquired the timing of the set-up of the package, which Mr. Silloway stated would begin immediately with the "onboarding" with the anticipated completion of October/November. Motion by D. Mills and seconded by M. Winslow to accept the Silloway Networks 3-year contract as presented and discussed. D. Adams inquired what had previously been spent with Vermont Digital. Town Manager Atherton stated that the VT Digital invoices were not inclusive of all aspects of the contract and there was an excess of \$6,500, however, there was no real way to compare the expenses. Motion passed unanimously 5 – 0.

Mr. Silloway exited at 7:04 PM.

Otter Creek Watershed Insect Control District Payment Schedule:

Town Manager Atherton reported that there was a request received from the Otter Creek Watershed Insect Control District (aka "The Bug Board") to receive their annual allocation on a quarterly basis vs annual payment. Motion by T. Hooker and seconded by D. Mills to approve the quarterly request. Motion passed unanimously 5 – 0. Chair Malay explained that Steve Belcher is the Chair. Following discussion, Town Manager Atherton agreed to be the Pittsford representative. Motion by Chair Malay and seconded by D. Mills to appoint Town Manager Atherton as the Pittsford representative to the "Bug Board". Motion passed unanimously 5 – 0.

Act on Orders \$83,485.27; Payroll \$14,843.20:

The orders were signed with the following discussion:

M. Winslow inquired the expense for Tax Credit Refund. Town Manager Atherton explained that they are related to the Homestead Declaration that was paid to the town by the property owner and the state.

D. Adams inquired the expense to F W Webb for 2 invoices with the same dollar amount. Town Manager Atherton explained that they were for new water meters that are being tested as some of the current meters are beginning to fail and these allow readings to be done more remotely.

D. Mills inquired the expense to Sunrise Hollow Landscaping. Town Manager Atherton explained that this was Josie Cone.

D. Adams inquired the expense to Student Transportation. Town Manager Atherton explained that this is an expense related to the Summer Day Camp program.

Motion by T. Hooker and seconded by M. Winslow to enter into Executive Session at 7:15 PM.

EXECUTIVE SESSION

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss labor relation agreements with employees 1 V.S.A. § 313(a)(1)(B) to include the Town Manager.

Motion by D. Mills and seconded by M. Winslow to exit Executive Session at 7:25 PM with no action taken. Motion passed unanimously 5 – 0.

Motion by D. Mills and seconded by M. Winslow to enter into Executive Session at 7:26 PM.

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss pending or probable civil litigation or prosecution, to which the public body is or may be a party 1 V.S.A. § 313(a)(1)(E) to include the Town Manager.

Motion by M. Winslow and seconded by T. Hooker to exit Executive Session at 7:40 PM with no action taken. Motion passed unanimously 5 – 0.

Motion by M. Winslow and seconded by T. Hooker to adjourn at 7:40 PM. Motion passed unanimously 5 – 0.

The next Select Board meeting will be held on October 2, 2024.

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

Dan Adams, Selectman

Mark Winslow, Selectman