

Town of Pittsford SELECT BOARD MEETING – July 17, 2024 – DRAFT

MEMBERS PRESENT: Alicia Malay, David Mills, Mark Winslow (via Zoom), Dan Adams and Thomas Hooker (6:38 PM). OTHERS PRESENT: David Atherton – Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there was no need to amend the agenda, however, there was a correction that the date of the minutes to be signed should read July 3, 2024 and the minutes of the Health Order Violation Meeting were signed previously. Motion by D. Mills and seconded by D. Adams to adopt the agenda as posted with the corrections. Motion passed unanimously 4– 0.

MINUTES:

The July 3, 2024 regular meeting minutes were signed with no corrections.

TOWN MANAGER REPORT:

Town Manager David Atherton reported the following:

- The Highway Department has been grading and repairing some of the gravel roads following the recent rainstorm events.
- The Highway Foreman has been getting prices for the RRFB's for the crosswalk in front of Kamuda's
- Distributed the new Open Meeting Law rules to the Planning Commission and reached out to the RRPC for guidance on training materials.
- The requested reappointment letters have been sent to the members of the Planning Commission.
- The lead water line survey is 95% complete with no detected lead lines.
- The Belden contract is vague with respect to the Uniformed Traffic Officer pulling vehicles over in the construction zone. Safety is a concern and this is a topic of discussion.
- Bridge 108 project updates: continued assembling the temporary pedestrian bridge and pedestrian path; continuing to install temporary waterline connections.
- Recreation Department Report: Senior Luncheon sponsored by OMYA and catered by Keith's was held at the Rec Area on July 17th; Summer camp is going well with all weeks filled with 45 kids per week; new practice net for disc golf course has been installed and sponsored by the organizer of the Pittsford Rally & Women's Global event that took place in May; concession stand and swim area have been busy with surrounding camps and community visits; new water fountain installed at the rec area; new roof installed on the bathhouse building, siding and painting to follow; approval was received from the VT Police Academy to host basketball and other events at the academy beginning in the fall; Pittsford Day 2024 festivities are finalized with the event on August 3, 2024 kicking off with a 5K run from the town office; the rec dept and the Southwestern Council on Aging are planning a Community Health Day for seniors and general community in September at the rec area;

pickleball for adult beginners was a success; the Rec Director will be taking a lifeguard training and Tai Chi training in the fall/winter; and Bone Builders will resume in the Fall.

SELECTBOARD MEMBER REMARKS:

D. Mills made a motion and seconded by T. Hooker to amend the agenda to add the Liquor Board. Motion passed unanimously 5 – 0.

PUBLIC COMMENT:

None presented at this time.

OLD BUSINESS

None presented at this time.

NEW BUSINESS

Plains Road Paving Quotes:

The paving bids were opened for the Plains Road, to be done following completion of the sewer project. Motion by D. Mills and seconded by T. Hooker to award the bid to Wilk Paving in the amount of \$75.40 per ton. Motion passed unanimously 5 – 0.

First Response Vehicle Bid Results:

Town Manager Atherton reported that the bid request was posted in the Reporter with just 1 response for the First Response Suburban that is no longer inspectable. Motion by T. Hooker and seconded by D. Mills to award the vehicle bid to Joe Raptour for the bid price of \$600.00.

Discuss VMERS FY 2026:

The Select Board previously discussed moving the positions of Assistant to the Town Manager, Highway Supervisor, Water/Wastewater Supervisor and the Assistant Water/Wastewater Supervisor from Group A to Group C in the retirement categories. Motion by D. Mills and seconded by D. Adams to approve this request. M. Winslow inquired the overall amount that the town would be charged. Town Manager Atherton will report this at a future meeting. T. Hooker inquired why the Assistant Water/Wastewater Supervisor was going to be added. Town Manager Atherton stated that the current employee asked to move and does hold a license. Motion passed unanimously 5 – 0.

Set Tax Rate FY 2025:

This item was tabled to a future meeting due to the information not received from the State of Vermont.

Act on Orders \$63,763.41; Payroll \$21,537.10:

D. Mills inquired the expense to Winning Image Graphics for the new First Response vehicle. Town Manager Atherton stated that he believes that Bob Foley did research prices, however, he will check and advise at a future meeting.

The orders were signed with no further discussion.

The Select Board recessed and convened as the Liquor Board at 6:55 PM

The Select Board reconvened at 7:18 PM.

EXECUTIVE SESSION

None presented at this time.

The meeting adjourned at 7:19 PM.

The next Select Board meeting will be held on August 7, 2024.

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

Dan Adams, Selectman

Mark Winslow, Selectman